



WINNER
SCHOOL/COLLEGE
OF THE YEAR
2020

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Gressel Lane
Tile Cross
Birmingham
B33 9UF

Tel: 0121 566 6400

Email: enquiry@tilecross.academy

Website: www.tilecross.academy

Head of School: Mr P Marano

Executive Head: Mr P Weir

CEO: Mrs B Mabey

Date: 12th October 2021

Dear Parent/Carer,

Tile Cross Academy Advisory Board (AAB) – Parent AAB Member Election

An exciting opportunity has become available for a Parent/Carer of a student at Tile Cross to become part of our Academy Advisory Board.

I am writing to you to invite you to stand for election as a parent AAB Member or nominate another parent to do so for Tile Cross Academy Advisory Board (AAB). The AAB has provision for 2 parent AAB Member(s), one from Saltley Academy and one from Tile Cross Academy.

Nominations can only be accepted from parents or carers who have children registered at the academy on the day that nominations close.

The role of an AAB Member is to contribute to the work of the AAB in ensuring high standards of achievement for all young people in both academies by:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the Head of Academy to account for the educational performance of the academy; and
- Adhering to the Washwood Heath Multi Academy Trust, Scheme of Delegation,

The role of AAB Member can be demanding but very rewarding. Parent AAB Members serve a four-year term of office and under usual circumstances, can expect to spend approximately 6 days a year on governance duties. These include:

- attending meetings of the AAB, usually outside of academy hours and contributing to AAB business;
- reading reports and papers and keeping up to date on the progress that the academy is making; and
- visiting the academy from time to time during the academy day.

Training is available for all AAB Members.

You will be expected to, undergo a Disclosure and Barring Service (DBS) check and have:

- a strong commitment to the role and improving outcomes for children
- the inquisitiveness to question and analyse;
- the willingness to learn;
- good inter-personal skills;
- appropriate levels of literacy in English
- sufficient numeracy skills to understand basic data.



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The enclosed sheet summarises the circumstances under which someone cannot serve as a AAB Member.

If you would like to stand for election, please complete the enclosed nomination form and return it to **Tile Cross Academy** no later than Monday 1st November 2021. You may also include a personal statement to support your nomination. There is no limit on the length of this statement, however, we encourage candidates to be succinct when setting out the skills, experience and attributes that they can bring to the AAB to support their nomination. Self-nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot on week beginning 8th November 2021. If a ballot is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Please submit completed nomination forms via email to enquiry@tilecross.academy or to school reception in a sealed envelope.

Yours faithfully,

Head Teacher

Enc. Nomination form
AAB Member disqualification details



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Tile Cross Academy Advisory Board

NOMINATION FORM for the election of parent AAB Member

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: _____

Address: _____

Signature of person nominated: _____

Signature of proposer (if different to nominee): _____

Name and address in BLOCK letters of proposer (if different to nominee):

Child's name and class:

Please complete your personal statement on the reverse of this nomination form.

There is no limit on the length of this statement, however, we encourage candidates to read the nomination letter carefully, to be succinct when setting out the skills, experience and attributes that they can bring to the academy advisory board to support their nomination.

Your personal statement will be provided to each person who is eligible to vote.

Completed nomination forms must be returned to the school by Monday 1st November 2021





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Personal Statement

I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the School Governance (Constitution) (England) Regulations 2012.

Signature

(Date)





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Qualifications and disqualifications to serve as an Academy Advisory Board member

An AAB member must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one AAB membership at the same academy.

A person is disqualified from holding or from continuing to hold office as an AAB member of an academy at any time when the person is a registered pupil at the academy.

A parent is disqualified from election as a parent AAB member if they are serving as an AAB member in another AAB member category at the same academy unless they resign their current AAB member position.

A person is disqualified from holding or continuing to hold office as an AAB member if he or she:

- is subject to a bankruptcy restrictions order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
- has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
- is subject to:
 - a disqualification order or disqualification undertaking under the Company Directors Act 1986
 - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002
 - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002
 - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
 - a direction of the Secretary of State under section 128 of the Education and Skills Act 2008
- is barred from regulated activity relating to children in accordance with section 3(2) of the Safeguarding Vulnerable Groups Act 2006;
- has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody;



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- is included in the list of people considered by the Secretary of State as unsuitable to work with children (under section 1 Protection of Children Act 1999);
- is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
- is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
- is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;
is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming an AAB member;
- has received a prison sentence of 2½ years or more in the 20 years before becoming an AAB member;
- has at any time received a prison sentence of 5 years or more;
- has been convicted under section 547 of Education Act 1996 (nuisance or disturbance on academy premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premises) during the 5 years prior to or since appointment or election as an AAB member;
- is employed at the academy for more than 500 hours in any twelve consecutive months if wishing to stand for parent AAB member at the same academy;
- is an elected member of the Local Authority;
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate;
- has been disqualified from holding office as an AAB member of this academy due to failure to attend governing body meetings for a continuous period of six months without the consent of the governing board.